

German Foundation School Tokyo Yokohama / 公益財団法人 東京横浜独逸学園
Code of Conduct for Employees



These regulations determine the behaviour of employees of the German Foundation School Tokyo Yokohama (“DSTY”) in their duties.

Name, department:

I will

- Treat everyone with respect, patience, courtesy and consideration.
- Work constructively with all members of the school community.
- Maintain appropriate physical boundaries at all times and only touch children, adolescents and adults when necessary and only in ways that are appropriate, public and non-sexual.
- Ensure appropriate use of language in all areas of my work. This applies to my oral and written communication.
- Work diligently to prevent bullying and discrimination of all kinds and to ensure an inclusive environment for everyone.
- Report suspected cases of child endangerment, abuse and discrimination in accordance with the official DSTY reporting flowchart and cooperate fully in any investigation of a case.

I hereby declare that I have received a copy of the DSTY Employee Code of Conduct and that I have had the opportunity to read and discuss its contents before signing it.

I expressly agree to comply with the DSTY code of conduct.

Place, date, and signature of the employee